



Diocese of the
MID-ATLANTIC
 Anglican Church in North America

May 20, 2016

Dear Clergy and Wardens,

Greetings in the Name of our Lord Jesus Christ!

I am writing to provide important information about our Annual Synod of the Diocese of the Mid-Atlantic.

The 6th Annual Synod of the Diocese of the Mid-Atlantic will be held November 18-19, 2016 at All Saints' Church, 14851 Gideon Drive, Woodbridge, VA. This is the 180-day advance notice required in our Canons.

Our Canons also require that churches submit names of their delegates and alternates to the Registrar no later than 90 days in advance of Synod. Therefore your list of delegates will be due on or before August 19, 2016. (Canon IA.2.3.B.ii)

All clergy of the Diocese are automatically members of Synod and are expected to attend every meeting of Synod unless excused by the Bishop. (Canon IA.2.3.A.iii)

Each Mission of the Diocese shall be entitled to one Lay Delegate and each Congregation of the Diocese shall be entitled to two Lay Delegates. Each delegate and alternate shall be an Eligible Voter in the Congregation or Mission represented and shall have been confirmed or received by a Bishop of the Province or another province of the Anglican Communion. (Canon 2 Section 3 Bi, B.ii)

In addition, each Congregation having in excess of 200 Members as that term is defined in Title IB, Canon 1, Section 3.I.i.a* shall be entitled to an additional Delegate for each 200 or fraction thereof above the first 200.

This chart has been prepared to illustrate how to calculate the number of lay delegates:

Number of Members	Number of Lay Delegates
0-200	2
201-400	3
401-600	4
601-800	5
801-1000	6
and so on, with 1 additional delegate for each additional 200 eligible voters	

One or more alternate delegates may be chosen up to the number of delegates.

Note: Anyone is welcome to attend Synod but only DOMA clergy and lay delegates are eligible to vote.

Please email or fax your completed lay delegate certification form (attached) to Heather Adams, the Registrar of the Diocese, no later than August 19, 2016

Heather Adams
Heather.adams@anglicandoma.org
703-590-5470 ext. 120
Fax: 703-590-3269

If you wish you can also mail them to the diocesan office:

Heather Adams
Diocese of the Mid-Atlantic
14851 Gideon Drive
Woodbridge, VA 22192

If you have any questions, please don't hesitate to contact the diocesan office.

Faithfully yours in Christ,



Jeff Walton
Secretary of the Diocese

* Definition of a Member and Eligible Voter

Title 1B Canon 1 Section 3 I:

i. The minimum standards for the definitions of Member and Eligible Voters are as follows:

a. Members: Other than clergy under the authority of the Bishop, a member is any person who has received the Sacrament of Holy Baptism with water in the Name of the Father, and of the Son, and of the Holy Spirit, and whose baptism has been duly recorded in a Congregation's or Mission's register.

b. Eligible Voters: Only those Members of the Congregation who are at least 16 years of age, who are also recognized by the Rector as regular worshippers and by the Treasurer or Wardens as regular contributors are eligible to vote for Vestry and other matters requiring the vote of the Congregation.